

**2014 PCIC Safety Subcommittee
Meeting Minutes
September 8, 2014**

1. Welcome

- Ed Larsen (Chair) welcomed all present and called the meeting to order at 3:45 pm and introduced Safety Sub Committee (SSC) Officers Ilan Balasubramanian (Vice-Chair) and Shahid Jamil (Secretary).
- Ilan Balasubramanian and Shahid Jamil distributed paper review forms and copies of attendee roster and gave instructions.

2. Motion to approve the 2013 SSC meeting minutes was made by Daleep Mohla and seconded by Marcelo Valdes.

3. Safety Subcommittee Membership Update

Total members present	97
Total new members present	54
Grand total present	117
Total drops	20
Total membership	230
Member paper reviewers	28
New member paper reviewers	21
Grand total paper reviewers	49

4. Ed Larsen thanked Ilan Balasubramanian for coordination and reviews of 2014 SSC papers. Due to quality and quantity of safety papers, this year SSC had two sessions for paper presentations.
5. Daleep Mohla briefly talked about the Tutorial - NFPA 70E Changes.
6. Stephen Wilson briefly discussed 2015 IEEE IAS Electrical Safety Workshop scheduled for January 27-30, 2015 in Louisville, Kentucky, USA. For details visit website <http://www.ewh.ieee.org/cmte/ias-esw/>
7. Marcelo Valdes informed the SSC that a new IEEE Standard 1683 has been published. IEEE 1683-2014: IEEE Guide for Motor Control Centers Rated up to and including 600 V AC or 1000 V DC with Recommendations Intended to Help Reduce Electrical Hazards.
8. Dennis Neitzel informed the SSC that a new IEEE Standard 45.5 draft has been approved and it will be published and available soon. IEEE 45.5-2014: IEEE Approved Draft Recommended Practice for Electrical Installations on Shipboard - Safety Considerations.
9. PCIC Safety Excellence Award: Ed Larsen recognized Daleep Mohla for receiving the PCIC Safety Excellence Award at the PCIC conference.
10. Electrical Safety Excellence Award: Any PCIC member who has not been awarded this excellence award can be nominated for consideration. Ed Larsen will send the nomination form via email to SSC members and the form will be posted on the Safety SC web page. Nomination forms are due back on November 30, 2014.
11. Outstanding Technical Contribution Award: Ed Larsen will send the nomination form via email to the SSC members and the nomination forms are due back on November 11, 2014.
12. SSC officers will evaluate the nominations and will submit recommendations. The awards will be finalized during PCIC midwinter meeting.
13. 2013 Subcommittee Meeting Minutes were approved and will be posted at the IEEE safety subcommittee website.

14. 2015 Safety SC Paper Proposals

- There was one carry over paper from last year. Ed Larsen led a review of abstracts of potential papers for next year. In total, twelve abstracts were evaluated by the SSC members at the meeting. Either an author or an author's rep made brief verbal presentations for each of the abstracts submitted. Seven abstracts (6 + 1 carry over) will be finalized for next year's conference.

15. Adjourn

Respectfully submitted,

Shahid Jamil

Secretary

October 15, 2014.