



2019 PCIC Conference Papers Timeline Vancouver, Canada

September, 2018	Authors submit abstract to PCIC prior to 2018 PCIC Conference.
September 23, 2018	Abstracts are reviewed at the "General Program" meeting. Authors are encouraged to speak on behalf of their abstracts. General Program leadership selects abstracts for the 2019 PCIC Conference General Program.
September 25, 2018	Abstracts allocated the General Program are reserved. The eight PCIC Technical Subcommittees select abstracts from the balance of abstracts. Authors are encouraged to speak on behalf of their abstracts at the Technical Subcommittee meetings. Abstracts are selected by the subcommittees based on members' show of interest at their meetings and to make a viable program for the 2019 PCIC Conference.
September 30, 2018	Lead authors for selected abstracts have been invited by this date to write papers for the 2019 PCIC Conference. Authors must accept or decline this invitation. There is an excess of papers selected so not all papers completed will be presented at the 2019 PCIC Conference.
October 7, 2018	Authors of abstracts NOT accepted for the 2019 PCIC Conference have been notified and thanked by this date.
February 1, 2019	Authors MUST submit by this date their <u>completed</u> paper that properly formatted with photographs, charts and graphs to the appropriate General Program Chair or Technical Subcommittee Chair to be immediately forwarded for peer review.
March 1, 2019	Reviews and comments from peer reviews are due to lead authors with copies to appropriate General Program Chair or Technical Subcommittee Chair.
April 7, 2019	Authors MUST submit by this date their final electronic version of their paper to the appropriate General Program or Technical Subcommittee Chair for a final check for formatting and commercialism prior to publication. Comments from paper reviewers must be acknowledged and included where warranted. Preliminary paper table of contents set for PCIC Conference Record by PCIC Leadership. Papers Review Subcommittee Chair sends ScholarOne Manuscripts invitation to lead author of all papers approved by the General Program and Technical Subcommittee Chairs.
April 23, 2019	Authors MUST submit by this date their paper to ScholarOne Manuscripts. The submittal includes completion of copyright form in ScholarOne Manuscripts.
April 25, 2019	Technical Subcommittee Chairs select completed papers for the 2019 PCIC Conference. Each subcommittee selects six papers for presentation. Extra papers (one or two per subcommittee) that are completed and fully compliant, are given carry-over status to be presented at the next year's PCIC Conference. PCIC Leadership completes the table of contents for the PCIC Conference Record.
June 15, 2019	PCIC Publications Chair sends final papers to the printer for creation of the PCIC Conference Record.
September 9-11, 2019	Presenting author(s) MUST be registered and attend the 2019 PCIC Technical Conference. Presenting author(s) are required to attend the Authors' Breakfast on the day of their presentation.

Use this link to access all PCIC author resources: <http://ieeepcic.com/conference/author-resources/>

